

**YORK MEDICAL SOCIETY COUNCIL MEETING**  
**Minutes of the meeting held on Wednesday 9<sup>th</sup> May 2012 at 6.30pm**

1. **Members Present:** Ian Lyall, Ian Jackson, Andy Grace, Greg Richardson, Michael Harran, David Beverley, Mike Stower, Sarah Anderson, Trevor Julian, David Pring, Liz Mattock, Sarah Watson, Brook Adams.  
**In attendance:** Paul Herring.
2. **Apologies for absence:** Vanree Cove, Kate Kingston, Charles Lacey.
3. **Matters arising from previous meeting:** Included in agenda.
4. **Managing Agent's update:** Not available, TJMudd have met with 3 tenants. Still concerns raised by MJS re performance, appear to have achieved little in last 12 months. In particular still water leaking in flats and grain in gutters, so unsatisfactory. DWP suggest ask for 3 monthly reports and need close liaison with them, DWP and TJ to undertake this. Prepare agenda for work required and provide specifications for their duties.
5. **HYMS Links:**
  - Surgical Society meeting 12 October
  - Elective Presentations - 8 to present, Charles Smith and Steve Leveson candidates. IMJ to decide in future whether to decrease number and increase amount of bursary. Plan to advertise in October and decide by December when HYMS term finishes.
  - Charles Smith Fund and Leveson Bursary 1 and 3 with 4 YMS
6. **Medical Society Governance:** Long discussion, paper presented by David Pring in association with Trevor Julian, eventual outcome- 2 director to take on responsibility for various projects, 5 sections in all, and report to each Council meeting. To be decided by next Council meeting.
7. **Valuation of Artifacts:** Dennis Wombell had completed the valuation to a very high standard. Need to contact Thackeray to gain list of artifacts on permanent loan to them as we do not have a list available.
8. **Tempest Anderson and John Snow:** - August 13<sup>th</sup> 2013 joint meeting with York Philosophical Society.

9. **Administrator's report:** 1 new member has been accepted during March/April. No resignations have been notified. We have had a total of 30 bookings, not including the Society programme, for the period from 1<sup>st</sup> March to 30<sup>th</sup> April. Following the theft of the walking stick, Mr Dennis Wombell has undertaken a full audit and valuation of the society's artefacts, instruments and furniture. His report is not yet complete but there are a number of items which he considers being of little value and suggests they could be sold. Mr Wombell needs to have some information about items that have been donated/loaned to the Thackeray Museum. We are still waiting for a full audit on the condition of flats and the building structure. Work is required on the roof tiles and guttering. Some areas of dampness, especially in the upper flats, have been reported by tenants. The tenant in flat 6, given notice to leave following the stick incident, will leave this week. He has promised to arrange payment of his arrears once he is settled. The flat will require redecoration throughout before being re-let. One quote for the work of sanding and resealing has been received – 2 further quotes are pending. We are seeking 3 quotes for repair to a number of chairs and the fixing of the foot on the Regency walnut centre table. The annual inspection and maintenance of the fire and smoke alarms, emergency lighting and fire extinguishers has been undertaken and certified. A Fire Safety Audit has also been carried out by North Yorkshire Fire & Rescue Service under legislative criteria.

10. **Treasurer's report:** The accounts for the financial year ending 31<sup>st</sup> December 2011 will be ready for the AGM on 25<sup>th</sup> May.

Balances as at 27/04/2012	CAF Gold A/c	£49,407.72
20/02/2012	Barclays Saver A/c 109991538	£8,574.68
20/04/2012	Barclays Community A/c 60991503	£13,165.32
20/04/2012	Barclays Current A/c 50136077	£1,000.00
	<b>Total</b>	<b>£72,147.72</b>
<i>June 2011</i>	<i>Total</i>	<i>£77,206.52</i>

Resolved that Tenants rent should go into separate account. Agreed that a 4th account with Barclays, which has had no recent activity, should be used. Still awaiting change of signatories for CAF account.

**11. Hon. Management Chairman's report:** we do not have a formal management committee at present, see responsibilities of directors above.

**12. Hon. Archivists Report:** Sorting of papers stored in the box files in Little Paradise is continuing. There is duplication of papers, especially previous Meeting and Council Minutes, and quite a lot of bank statements and receipts. At present the box file contents are stored in years but suggested that any papers we keep, with the Council's approval, should be stored in Presidential years which run from October to September.

As bank statements only need to be kept for seven years, some of the older statements and cheque books will be disposed. However it might be of historical interest to keep some as specimens (maybe one set per ten years) to record costs at the time.

There are files in the green cabinet in Little Paradise which contain articles (categorised according to anatomical systems), tenants' agreements, library book evaluations etc. These are yet to be sorted.

**Mr. Mander's Case Book.** It is not in very good shape and could be rebound depending on cost? It does however contain names and personal details of his patients, so confidentiality is probably an issue.

**The Library.** Mr. Titcombe has removed some of his books. We have replaced some of the books but have not managed to fill the shelves completely and when he removes the rest of his books the library will look empty. Resolved that the glass cabinets in library should be used for additional artifacts.

**13. Presidential Address and Annual General Meeting:** 25<sup>th</sup> May to start at 7 pm

**14. AOB:** Yorkshire Philosophical Society running Global Health Seminars next year in association with YMS, meetings to be added to programme.

Consideration should be given to resurrecting Founders prize for junior doctors; 5x 12 minute presentations; £100 first prize. Previous poor response but we should adopt formal invitation. Include poster presentations also. IMJ to take forward.

**15. Date of next Council Meeting:** Wednesday 5 September 2012 at 6.30 p.m.

AGM - 25<sup>th</sup> May 2012