



## YORK MEDICAL SOCIETY COUNCIL MEETING

### Minutes of the meeting held on Thursday 21<sup>st</sup> March 2013 at 7.00pm

1. Welcome and attendance: Ian Jackson, Ian Lyall, Steve Leveson, Andrew Grace, Michael Harran, Michael Stower, Trevor Julian, David Pring, Greg Richardson, Sarah Anderson, Kathryn Griffith, Kate Kingston, Liz Mattock.  
In attendance – Paul Herring
2. Apologies for absence: Charles Lacey, Vanree Cove, David Beverley, Sarah Watson.
3. Matters arising from previous meeting:
  - Wine Society – TRJ has spoken to Stuart Calder who is to take out Public Liability insurance. Ian Jackson and Stuart Calder to sign agreement as previously documented. Access to cellars to be made safer, joiner has been employed for this. Ian Jackson thanked Trevor for all his work.
  - Director's roles and sub-committees - 5 sub committees to be set up, membership agreed, TRJ suggests designated leader of each group to be responsible for arranging meetings and report to Council. Management- Michael Stower, Social- Trevor Julian, Educational- Ian Lyall, Staff- Michael Harran, Membership- Liz Mattock.
4. Correspondence: Dr John Lewis. DWP suggested that doctors with over 50 years membership should have fees waived, discussed. Decision to continue with normal retired doctors subscription, but those members may apply for waiver.  
Letter from insurance broker, increased premium required in view of recent valuation of Society's assets. Agreed increase payment by £225 plus IPT.
5. Elective Bursaries: Awarded to Joshua Totty, Shirley Sze, Rebecca Braithwaite. Charles Smith prize to Simon Powell. Steve Leveson prize – Richard Burne, Gabriella Thompson, Katy Skeats.  
In future submission abstracts to be limited to 500 words. Council recognized the support given by Claire Foster at HYMS and Paul Herring will liaise with her for the future.
6. Founders Prize: selected by SHL, who will head judges on evening of presentation and provide proforma marking sheet. 3 other judges form Council.
7. Building sub-committee meeting report: Attached - concern re damp penetrating walls in some flats to be discussed at next meeting of this committee.
8. Manager/Administrator's report: A total of 54 bookings, not including the Society programme, for the period from 1<sup>st</sup> January – 31 March 2013. New bookings include the Oxfam regional managers meetings to be held 6 times a year. A course run by the Centre

for Renaissance and Early Modern Studies has been held fortnightly on a Monday evening with large numbers attending. Trinity Church has been meeting every Thursday lunchtime for 2 years; they wish to have a session every Sunday evening.

T J Mudd hand over meeting was conducted on 21<sup>st</sup> February. Mike Stower represented the council with the Administrator in attendance. All files, contracts and keys were returned.

The central heating boiler has been replaced in the dentists at a cost of £1,874. Paul Middleton will undertake the remedial work to the entrance steps, hand rail and lobby roof, including redecoration of both front doors. Dr Ubhi will be responsible for replacing door plaques. The roof repairer has cleared some gutters and will return to complete when weather improves.

All tenants, except flats 6 and 7 have received letters concerning rent increase of 5% w.e.f.1<sup>st</sup> April 2013. A list of emergency contractors has been provided together with out of hours contact numbers and information about the fire alarm, electric/gas meters and the main water stop-cock. (This information also posted in foyer). New Tenancy Agreements are being produced.

Tenant	Previous	New rent
Flat 1	609.50	640.00
Flat 2	424.00	445.00
Flat 3	609.50	640.00
Flat 4	424.00	445.00
Flat 5	424.00	445.00
Flat 6	550.00	550.00
Flat 7	600.00	600.00
Dentist	918.00	964.00
<b>Total</b>	<b>4559.00</b>	<b>4729.00</b>

6 Lecture Theatre chairs have been repaired, a further 6 are now undergoing restoration. These 12 chairs are not very robust and we are advised to seek more that are similar to the others in the Lecture Theatre, as they will continue to cause problems. There may be a possibility of securing some from Fairfax House.

Bartlett Tree Experts have been selected to lower the height of the large Mulberry tree and to remove the Norway Maple, which is over-developed and likely to cause damage to adjacent property - cost £1384 plus VAT.

- Report to Council re Administrators role: Decision made to make administrator role full time but probable job share. Administrator having presence in rooms most of the time has been very beneficial.

10. Treasurer's report:

Balances as at 26/02/2013	CAF Gold A/c	49,506.89
20/02/2013	Barclays Saver A/c 109991538	7,159.24
20/02/2013	Barclays Community A/c 60991503	19,004.32
20/02/2013	Barclays Current A/c 50136077	2134.32
	<b>Total</b>	<b>£77,804.77</b>
<i>February 2012</i>	<i>Total</i>	<i>£82,734.20</i>

Dinner costs – made loss of £900, should improve this year as different venue. Need to set limit for wine at events particularly Burn's supper, (loss £400). no further supplies to be taken from cellar although further wine available for purchase if required. Wine for Students evening in September to have budget of £150 and not to be exceeded.  
Committee expenses- none ever received.

11. 2013-14 Programme outlined by Ian Lyall. Include medical lectures of Philosophical Society on programme.
12. Membership: PhDs in medical related posts- to be discussed as agenda item on membership subcommittee. Also possible inclusion of Scarborough doctors as now part of York remit. Suggested a closer liaison with Law and Dental Society.
13. AOB :  
HYMS support- 10<sup>th</sup> Anniversary. Awaiting further information. HYMS to pay rental for rooms but may apply for waiver, which will be discussed by Council.  
Tempest Anderson Centenary- telephone York1 to be loaned to Castle Museum for Great War exhibition 2014.  
John Snow Event- very well attended. Speakers were entertained to meal in Society rooms prior to event.  
Honours board with Presidents, DWP has investigated and will take forward.
14. Date and Time of Next Meeting: 7 p.m. 13 June 2013 If possible meetings to be decided well in advance, by future Presidents.

Meeting postponed until 17<sup>th</sup> September 2013