

**YORK MEDICAL SOCIETY COUNCIL**  
**Minutes of the Meeting held on Thursday 6<sup>th</sup> December 2012**

1. **Members present:** Ian Lyall (in the chair), Liz Mattock, Michael Harran, Sarah Anderson, Mike Stower, Trevor Julian, Kate Kingston, Greg Richardson, Andy Grace, David Pring, Stuart Calder, Steve Leveson.  
**In attendance:** Paul Herring
2. **Apologies for absence:** Ian Jackson, Brook Adams, David Beverley, Sarah Watson, Vanree Cove, Charles Lacey, Kathryn Griffith, Srinivas Chintapatla.
3. **Matters arising from previous meeting:**
  - **Wine Society** – Trevor Julian presented concerns relating to the wine society. He believed there is a need for complete separation of York Medical Society and the Wine Club, which must be formalized. However it was noted that the accounts, officers, meetings, etc are separate already. No wine is sold at the premises and the cellars are used purely for storage. Suggested the Wine Club to pay rent for the use of the cellars for storing wine at £5 per annum. All Wine Club events to be subject to hire charges at members rates. YMS covered re public liability. Wine in cellars is not insured. Product liability is Wine Club responsibility. TRJ has obtained quote from Insurers re this (and will forward correspondence to Stuart). Stuart Calder has spoken to lawyers and Consumers Association and does not see need for insurance. Members of the Wine Club need to be aware that they are liable if Wine Club is sued. Stuart Calder to inform members of Wine Club. Michael Harran asks that members of YMS should be aware of implication of lending keys to non members. Health and safety of real concern – suggest ‘Mind your Head’ signage at cellar entrance, also improve safety on access. PH and DWP to investigate possibility of locked gates with key pad. Ian Lyall thanked Trevor and David for all their work on this project. Stuart Calder as Licensee of York Medical Society co-opted onto Board of Directors.
  - **T J Mudd** – Confirmed that T J Mudd had received notice to end contract. Paul Herring to prepare paper for discussion at next Council meeting re possible need for more support when T J Mudd finishes their contract.
  - **Update of Director’s roles** – New list of sub-committees presented. Educational Programme group to include External Liaison - Andy Grace to undertake this role. Kate Kingston has volunteered to serve on this sub-committee and Greg Richardson agreed to serve on Management of 23 Stonegate group. Trevor Julian and David Pring to merge groups and send out list of tasks for each sub-committee, as detailed in their ‘mind map’. Groups need to meet to make progress.
  - **List of Presidents** – Liz Mattock reported that this was now complete. DWP to investigate provision of display board for names of Presidents and Orators.

#### 4. **Correspondence:**

- Letter of thanks from Diana Price in response to gift token sent in appreciation of her work over the years providing flowers in the Minster for St Luke's day service.
- Letter of thanks from Christine Pick, Law Society President, for the Annual Dinner and an invitation to join their 'pub crawl' on 13th December.
- Letter of thanks from Nigel Kirk, Dental Society President for the Annual Dinner.
- Letter from Dr J Lewis raising some concerns about society. Reply to be drafted.

5. **Medical History Lectures:** Andy Grace told of problems between York Philosophical Society and Sanjoy Bhattacharya re Global Health Seminars which in future will take place at the University. YMS to continue to advertise these meetings. David Pring will hold an obstetric meeting in November 2013 to which members will be invited.

6. **Administrator's report:** Paul Herring reported that the task of getting all members paying the correct subscription continues. The members list is complete and there have been 6 new members since the new season of meetings began in October.

*Room Hire* – We have had a total of 63 bookings, not including the Society programme, for the period from 1<sup>st</sup> September – 31 December 2012.

*Building* – Remedial work is required to the entrance steps, hand rail and lobby roof. Estimates are being sought for this and redecoration of both front doors following request from Dr Ubhi to remove door plaques and replace with new ones. The gutter to the property above the small garden requires repair. Our roof repairer will do the work.

*Tenants* - All flats are fully occupied and there are no arrears. Dr Ubhi has accepted that we can not provide additional accommodation for her. It is proposed to meet with Tenants in the New Year to check any issues that might exist and to clarify the management arrangements following the demise of the agents. A list of contractors is to be provided together with out of hours contact numbers.

*Lecture Theatre Chairs* – The repairs are continuing.

*Garden* – The large Mulberry tree needs attention and estimates for the work is being sought.

*Telephone & Broadband* – TalkTalk are now the society's communication provider at an estimated cost saving of £400 per year. The new telephone number 01904 849821 has been circulated to all members and other contacts. Wi-Fi connection for internet is poor in Library and Lecture Theatre – a booster will need to be installed to provide this service.

7. **Treasurer's report** – Mike Stower reported that the finances were in a good state despite some expensive items of expenditure.

|                              |      |
|------------------------------|------|
| Harrowells - Solicitor       | 1680 |
| License – music, alcohol etc | 180  |

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|---|------|
| Orator's expenses & accommodation         | 200  |
| Barnitts                                  | 94   |
| Window Cleaning                           | 125  |
| Garden                                    | 337  |
| Paul Middleton – flat 6 redecoration      | 1535 |
| Calvert's Carpets – flat 6                | 550  |
| P Wood – electrical flat 6                | 738  |
| Repairs & maintenance                     | 592  |
| Bradshaw - dinner                         | 2727 |
| H Todd & son – electrical inspections etc | 770  |
| Mudd & co                                 | 1447 |
| Tattersall – Boiler repair/gas leak       | 177  |
| Just Host – web site etc                  | 167  |
| Speaker's Accommodation                   | 160  |
| Glover – Gas inspection/maintenance       | 753  |

|                           |                                 |                   |
|---------------------------|---------------------------------|-------------------|
| Balances as at 26/11/2012 | CAF Gold A/c                    | £49,482.21        |
| 20/11/2012                | Barclays Saver A/c 109991538    | £5,248.98         |
| 20/11/2012                | Barclays Community A/c 60991503 | £14,421.82        |
| 20/11/2012                | Barclays Current A/c 50136077   | £847.29           |
|                           | <b>Total</b>                    | <b>£70,000.30</b> |
| <i>November 2011</i>      | <i>Total</i>                    | <i>£80,542.28</i> |

**8. 2012/13/14 Programme:**

*Future Annual Dinner* – 11<sup>th</sup> October 2013 at Merchant Taylors Hall, catered by Poppies.

*Burns Supper* – 25<sup>th</sup> January at Belfrey Hall. Bradshaws will cater. Details to be circulated.

*Electives* – Andy Grace proposed to reduce number of grants, to 3 YMS, 1 Charles Smith Prize, 2 from S H Leveson fund. Increase amount to £500. Agreed by Council. Paul Herring to start process of advertising.

9. **Any Other Business:** Brook Adams dealing with advertising of Founders Prize through his contacts. Paper has been agreed by Ian Jackson, but now to include any doctor in training in Yorkshire region as felt that limiting to 4 years after qualification might narrow the field as first 2 years in F grade unlikely to produce many candidates. Prize to be £200 and 4 prizes of £50. Steve Leveson agreed to select papers to be presented, which may include case presentations, with help from other members of Council if required.

10. **Date and Time of Next Meeting:** Thursday 21<sup>st</sup> March 2013 at 7.00pm.